

Welcome to Andamans

When we celebrate



Island Tourism Festival

Tourism Division

**Directorate of Information, Publicity and Tourism
Andaman and Nicobar Administration
Port Blair – 744 101**

Telephone- 03192-244103: Fax:230933

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hptt://tourism.andaman.nic.In

Island Tourism Festival-2010-11

(From 5th January, 2011 to 15th January, 2011)

Application Form for allotment of stalls

(To be filled up by parties applying for Circle No. I, II & III

Sl.No.	Particulars	To be filled
1.	Name of the applicant / Organization/Department:-	
2.	Name of the stall, which will be written on the fascia/in front of the stall.	
3.	Full Address for communication.	
3(a)	Telephone, Fax , E-Mail& Mobile number	
4.	Circle in which Stall required.	
5.	Number of stall(s) required.	
6.	Category of stall* (Food/General items).	
7.	Details about the product to be displayed in case of general.	
8.	Details of the Demand draft being the rent for stall(s)	
8(a)	Demand draft Number& date	
(b)	Draft drawn on (Name of Bank)	

9.	Amount of Security deposit for stall(s)	Rs.2000/- (Rupees two thousand only)
9(a)	Demand draft Number & date	
(b)	Draft drawn on (Name of Bank)	
Application for Food stall should be accompanied with relevant certificate from PBMC		
<p>Declaration:- I/We hereby undertaken to adhere and abide by all the terms and conditions of the tender of allotment of stalls for ITF,2010-11 including safety , maintenance of hygienic and cleanliness of the screenings area as well as our employees. I/We also have undertaken to keep the stall ready by 2.00PM on 03/01/2011.</p> <p>Signature:-</p> <p>Name :-</p> <p>Date:-</p> <p>Office Seal if any:-</p>		

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Andaman and Nicobar Administration
Tourism Division
Directorate of Information, Publicity and Tourism

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Island Tourism Festival-2010-11

TERMS AND CONDITIONS OF APPLICATION FOR ALLOTMENT OF STALLS IN THE EXHIBITION GROUND AT PORT BLAIR FOR ITF 2010-11.

1	APPLICATION forms can be obtained from Planning Section, /Directorate of Tourism, Port Blair and Office of the Deputy Residence Commissioner At New Delhi, (Tel.No. 011-26878120), at Kolkata (Tel.No. 033-23577628) and at Chennai (Tel.No.044-26549295) and also at www.and.nic.in under announcement..						
2	Stalls in the permanent Circle will be allotted to Govt. Departments, thereafter the balance stalls will be allotted to the Public Undertaking, Vol.Organisations, NGOs, thereafter, if any balance stalls will be allotted to the Private Entrepreneurs on lot basis.						
3	The stalls in Circle II & III will be allotted to the applicants on lot basis by the allotment committee subject to fulfillment of terms and conditions laid down.						
4	Rental charge will not be relaxed to any classes or groups who wish to occupy stalls.						
5	1. The details of the stalls are as follows:-						
Category	No. of stalls	Size of the stall (LxBxH)	Rent of stall including Electrical & water charges	Taxes(@ 10.% as Service Tax on actual rent & @ 3% as Cess on ST)	Total chargeable rent for per stall.	Security deposit for the one stall (Rs).	
1st Circle Permanent Stalls.	37	6.0x6.0x2.95 (+2.74 mtrs semi circle)	22,000/-	2,266/-	24,266/-	Rs.2000/-	
IInd Circle Temporary stalls	26	5.85x5.0x3.4 (Front side) / 2.5(Back side)	16,500/-	1700/-	18,200/-	Rs.2000/-	
III rd Circle(Temporary Stalls) (29 stalls)							
a) General Stall	17	7.5x5.0x3.4 (Front side)/ 2.5(back side).	16,500/-	1700/-	18,200/-	Rs.2000/-	
b) Food stall	12	7.5x5.0x3.4 (Front side)/ 2.5(back side).	18,700/-	1,926/-	20,626/-	Rs.2000/-	

6.	Service tax @ 10 % on the rent of the stall and @ 3% as Cess on service tax needs to be paid by all the allottee.																
7.	Application for more than One stall cannot be considered (Except Government Departments).																
8.	Only display and promoting of marketing of their products in the 1 st Circle.																
9.	Application form alongwith demand drafts have to be filled up																
10.	Applicants have to be enclosed with two demand draft i.e. one for rent of the stall and second for security amount of Rs.2,000/- per stall both infavour of Senior Accounts Officer, Directorate of IP&T, Port Blair , at the time of submitting the applications in the prescribed form.																
11.	In the case of non-allotment of stall to the applicant on any reason, the amount shall be refunded after completion of necessary formalities.																
12.	The demand draft should be for exact amount and if it is found more or less amount the same shall not be accepted.																
13.	The scheduled dates for the allotment process of the stalls are as follows:-																
	<table border="1"> <thead> <tr> <th>Type of activities</th> <th>Tentative date and time.</th> </tr> </thead> <tbody> <tr> <td>Distribution of application.</td> <td>From 16/11/2010 to 26/11/2010 by 5.00PM</td> </tr> <tr> <td>Last date for Submission of filled up application forms to the Tourism Department (Planning Section), Room.No.8`</td> <td>30/11/2010 by 5.00PM</td> </tr> <tr> <td>Meeting of Allotment Committee</td> <td>3/12/2010 at 3.00PM at Dte. of Tourism.</td> </tr> <tr> <td>Issue of allotment letter</td> <td>From 07/12/2010</td> </tr> <tr> <td>Last date of occupation of stall</td> <td>20/12/2010</td> </tr> <tr> <td>Re-allotment of vacant stall if any</td> <td>27/12/2010</td> </tr> <tr> <td>Last date of furnishing of stall</td> <td>03/01/2011</td> </tr> </tbody> </table>	Type of activities	Tentative date and time.	Distribution of application.	From 16/11/2010 to 26/11/2010 by 5.00PM	Last date for Submission of filled up application forms to the Tourism Department (Planning Section), Room.No.8`	30/11/2010 by 5.00PM	Meeting of Allotment Committee	3/12/2010 at 3.00PM at Dte. of Tourism.	Issue of allotment letter	From 07/12/2010	Last date of occupation of stall	20/12/2010	Re-allotment of vacant stall if any	27/12/2010	Last date of furnishing of stall	03/01/2011
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14.	Fabrication and decoration of the stall including the electrical fitting and fascia lifting will be responsibility of the allottee.																
15.	Participants from Mainland (India) will reach Port Blair before the last date for the occupation of the stall in order to get the fabrications done in the stall well in advance& such participants should report to the Directorate of Tourism in advance and inform about their arrival date.																
16.	The stalls allotted to participants/applicants from Mainland (India), if not occupied on or before 24/12//2010 shall be re-allotted to other applicant.																
17.	The stalls allotted should be put up in a befitting manner and all the works related to the completion of stall including decoration should be finalized before 2.00 P.M. on 02.01 .2011.																
18.	The decoration and furnishing has to be limited to the area inside the stalls. No decoration/furnishing/display will be allowed above the covered in front of the stalls.																

19.	The allotted stall complete in all respects should be made available to the allotment committee of the Administration for inspection by 2.PM on 03.01.2011 and the recommendations/suggestions of the committee, if any, should be carried out imperiously by the allottee at their own cost.
20.	The allotment committee reserves the right to cancel the allotment at any time during the ITF,2010-2011, if the allottee do not maintain the expected level of standard or conform to the terms and conditions .On such cancellation the rent /security deposit shall be forfeited. No cost what so ever shall be payable to the allottee in pursuant to such cancellation.
21.	Food items should not be kept in the open. All food items should be prepared in good hygienic conditions and have compliance of standard prescribed by the Directorate of Health Services/PBMC.
22.	Application for food stall should be accompanied PFA Certificate from PBMC. All food stalls should place proper dustbins for waste disposal to ensure maintaining cleanliness in their stalls and surrounding areas.
23.	If wash Basin / Hand wash facility is provided in the stall, it should be ensured that drainage pipe attached to it to take the wastewater to a place/pit behind the stall.
24.	All workers in the food stall should be neat and tidy also should possess good health & checked by the allottee prior to commencement of function.
25.	Each food stall will be allowed to place maximum 20 chairs in front of their stall & violation of this clause shall be viewed strictly by the allotment Committee.
26.	Chairs or display items should not be placed obstructing the passage in front of the stalls, in the II & III circle, 2 mtrs. Passage should be left just in front of the stall.
27.	Cooking by using fire wood inside or outside of the stall is strictly prohibited. Proper fire safety arrangement should be made by the allottee and they should follow of the guidelines of the Chief Fire Officer in this regard.
28.	No article other than those mentioned in the application should be sold or displayed in the stall of Circle I, II & III.
29.	It is the sole responsibility of the allottees to hand over the stalls to the APWD after the exhibition is over in perfect conditions and obtain a No Objection Certificate from the Junior Engineer, APWD, Site Office, Exhibition Ground/PBSD for release of Security Deposit. The Directorate will not bear any responsibility for any damage of the stall/items caused by loss/thrift/natural calamities or any other reasons thereof or non-handing over of the stall to APWD after the festival.
30.	The staff deployed in the stall should be courteous, cordial to the visitors, properly dressed and well disciplined while on duty particularly in the food stalls.
31.	No vehicle will be allowed inside the Circle II & III from 05/01/2011 to 15/01/2011.

32.	No advertisement, banners, posters etc. will be allowed in the exhibition area. Interested parties can approach to the Tourism Division, Directorate of IP&T and get advertisement space on the two corners of the outer wall of the circle facing VIP Road, which is available on payment.
33	Rate of each item should be properly displayed in front of the stall especially for Food stalls
34.	The stall owners cannot sublet the entire stall or part thereof. If any one is found violating this condition, the allotment shall be cancelled and rent/security deposit will be forfeited besides any other action as deemed fit by the A& N Administration.
35.	Articles, which may cause hurt to any community/religion/sex in any way, will not be allowed to be displayed in the stalls.
36.	Alcoholic items will not be allowed to display/sale in the stalls.
37.	Food/drink items will not be permitted to be sold in the area of general items stalls.
38.	The application form completed in all respect duly signed and stamped alongwith following documents be submitted:-
(a)	Demand draft for rent of the stall(s)
(b)	Demand draft for the Security Amount.
(c)	The terms and conditions duly signed at the declaration part should be placed in an envelop and the envelop superscribed as " Application for allotment of stalls during ITF, 2010-2011 Circle No..... " should reach the Planning Section of Directorate of IP&T on or before 30/11/2010 by 5.00 PM . In case the applicants from mainland, the application forms along with the requisite drafts should be posted to this Directorate at the following address so as to reach the Directorate by 5.00PM on 30/11/2010 by 5.00PM.
Assistant Director (Admn). Directorate of IP& T Kamraj Road-13 South Andaman District Port Blair-744101	
39.	The Department reserves the right to accept or reject any application on the basis of merit and type of display proposed.
Declaration:- I/We do hereby undertake that I/We shall abide the terms and conditions regarding the Island Tourism Festival Exhibition given above. Signature:- Name:- Official seal:- Date:- Place:-	

**No. 11-1/TSM/ITF/PLG/2010-11/
Andaman and Nicobar Administration
Directorate of Tourism
Port Blair**

PRESS RELEASE

APPLICATION FORM FOR ALLOTMENT OF STALLS DURING ITF

2010-11

Island Tourism Festival 2010-11 will be celebrated from 5th January, 2011 to 15th January, 2011. The exhibition –cum-trade fair will be held at exhibition ground, VIP Road.

It has been decided by the Andaman and Nicobar Administration that the ITF 2010-11, the stall in Circle No. I would be reserved for Government Departments/Undertaking of A & N Administration/Mainland and (reputed Private Entrepreneurs subject to availability rooms on lot basis). In Circle No. II & III, it would be allotted on Lot basis on the terms and conditions laid down in the application form.

The application form alongwith the terms and conditions for allotment of stalls for the exhibition to be held during ITF 2010-11 will be available at Planning Section of Tourism Department from 16/11/2010. Interested parties may contact the Office during working hours and may collect the forms. The forms as well as the details regarding the stall can also be downloaded from the website www.andaman.nic.in. Application form is also available in the Office of the Deputy Resident Commissioner, A & N Administration, at Chennai, Kolkata and New Delhi.

A & N Administration Offices/Central Government Offices and Andaman and Nicobar Administrations undertaking should also fill-up the same form alongwith Demand draft as mentioned below. (The security deposit in respect of Govt. Department is exempted).

Category	No. of stalls	Size of the stall (LxBxH)	Rent of stall excluding Electrical & water charges	Taxes (@ 10% as Service Tax on actual rent & @ 3% as Cess on ST)	Total chargeable rent for per stall.	Security deposit for the one stall (Rs).s
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In circle No. 1(Permanent structure), Stalls will be allotted to Govt. Department/Govt. Undertaking/ Organizations only without lot system and security deposit is exempted.

Stalls in Circle No. 1 are reserved for Govt. Departments/ Undertakings of A & N Administration/Mainland. Only stalls in Circle II & III will be allotted to the private parties. The Schedule for allotment of stalls are as under:-

Type of activities	Tentative date.
Distribution of application.	From 16/11/2010 to 26/11/2010 by 5.00PM
Last date for Submission of filled up application forms to the Tourism Department .	30/11/2010 by 5.00PM
Meeting of Allotment Committee	3/12/2010 at 3.00 PM at Dte. of Tourism.
Issue of allotment letter	From 07/12/2010
Last date of occupation of stall	20/12/2010
Re-allotment of vacant stall if any	27/12/2010
Last date of furnishing of stall	03/01/2011

The application form in all respect in accordance with the terms and conditions should be submitted in the Planning Section of this Directorate of Tourism on or before 30/11/2010 at 5.00PM. Further it may be noted that after 30/11/2010, no application shall be entertained by this Office.
